

President

6.06 The president is the chief executive officer of this organization and will, subject to the direction of the Executive Committee and Legislative Council direct the affairs of the organization. The president shall perform all duties incident to the office and any other duties that may be required by these bylaws or prescribed by the Legislative Council, including the following:

- A Preside at all meetings of the Executive Committee and Legislative Council;
- B Appoint, in consultation with the Executive Committee, or Legislative Council when feasible, members of all committees not otherwise provided for in the bylaws;
- C Be an ex officio member of all committees except the Nominations and Elections Committee;
- D Prepare the agenda for meetings of the Executive Committee and Legislative Council;
- E Be responsible for the general implementation of all decisions of the Executive Committee and Legislative Council;
- F Administer, in conjunction with the treasurer, the budget established by the Legislative Council;
- G Employ, direct, evaluate, promote and terminate all staff, consultants and other agents, when confirmed by the Legislative Council or Executive Committee;
- H Represent the organization before the public and all governmental and other agencies;
- I Cultivate and maintain relationships with appropriate higher education organizations and institutions;
- J Preside at all statewide meetings of the APSCURF local presidents and/or officers;
- K Serve as the elected representative to all conventions and other such meetings of APSCURF affiliates. All other members of the Executive Committee, as stated in 6.01 shall be alternate delegates and may be appointed by the president to serve with him/her or in his/her place.

Vice President

6.07 The vice president shall assume all duties of the president in case of absence or

disability of the president and may serve as the president's designee at the request of the president.

Secretary

- 6.08** The secretary shall keep a record of correspondence, and the minutes of all Executive Committee meetings, Legislative Council meetings and statewide meetings of local presidents and/or officers. The secretary shall give all notices as are required by law or by these bylaws, and generally perform all duties incident to the office of secretary and any other duties as may be required by law, by the Articles of Incorporation, or by these bylaws, or which may be assigned by the Executive Committee or Legislative Council.

Treasurer

- 6.09** The treasurer shall be responsible for all financial matters of the organization, subject to the policy established by the Legislative Council. The treasurer shall keep a current list of members. The treasurer or his/her designee as determined by the Executive Committee shall have charge and custody of all funds of the organization, and will deposit the funds as required by the Executive Committee, or Legislative Council, keep and maintain adequate and correct accounts of the organization's properties and business transactions, render reports and accountings to the Executive Committee, Legislative Council, and the membership as required by the Executive Committee, by the Legislative Council, by the members, or by law. The treasurer shall perform in general all duties incident to the office of treasurer and any other duties as may be required by law, by the Articles of Incorporation, or by these bylaws, or which may be assigned by the Executive Committee or Legislative Council.

Delegate

- 6.10** The delegate shall be responsible for attending and presenting all approved items of the APSCURF Executive Committee and Legislative Council to the APSCUF Delegate Assembly. Further, the delegate shall report relevant actions of the APSCUF Delegate Assembly to the APSCURF Executive Committee and Legislative Council.

Alternate Delegate

- 6.11** The alternate delegate will attend all APSCURF Delegate Assemblies and shall assume the duties in the event that the delegate is unable to represent APSCURF.